



Permit #F00155465-B

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information**Permit No:** F00155465-B**Type of Permit:** FILMING**Release Date:** 08/29/2019**Production Company** B REEL FILMS**Producer** Chris Palladino**Insured Company Name** B REEL FILMS**Director** Steven Tsuchida

Contact Phone No. 1 310-450-6666

1st AD n/a n/a

Contact Phone No. 2 917-388-3832

Production Manager n/a n/a

Fax

Address 401 BROADWAY, 24TH FLOOR
NEW YORK, New York 10013**FilmL.A. Coordinator** Kristin Weber**Production Title** AMICA Q3**Location Manager** Brent Gaffan**Type of Production** Commercial - StandardPrimary Phone Mobile - 310-770-5061
Secondary Phone**Location Assistant** n/a n/aPrimary Phone Mobile - 000-000-0000
Secondary Phone**Fees**

Posting 300 \$69.00

Total Permit Fee \$2,252.00

Notification Charge \$173.00

Number of Locations 2LA CITY DEPT OF REC AND PARKS PARK
MONITOR FEE \$608.00FILMLA NON-REFUNDABLE FILM PERMIT RIDER
FEE \$111.00

FILMLA MONITOR FEES \$260.00

FILMLA MONITOR FEES OVERTIME \$245.00

FILMLA MONITOR FEES - DOUBLE TIME \$260.00

LA CITY DEPT OF REC AND PARKS BASECAMP
ONLY USE FEE \$450.00LA CITY DEPT OF REC AND PARKS MONITOR
REPORTING FEE \$76.00



Summary Information

Location

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Permit Number F00155465-B
Production Company B REEL FILMS
Insured Company B REEL FILMS
Production Title AMICA Q3

Location Manager Brent Gaffan
 Primary Phone Mobile - 310-770-5061
 Secondary Phone

Location Address 10500 Kling St, North Hollywood, CA, 91602

Location Type Private Residence

Film Dates 8/30/2019 - 8/30/2019 06:00 - 22:00 1 day

Open or Closed to the Public Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**

Community Survey Obtained

Equipment staging and vehicles may park on one side of the street only.

Must Maintain 5' Clearance on Sidewalks/Walkways

Must maintain local/emergency access

No cast or crew parking on area streets

No interference with merchant activity.

No interference with vehicular or pedestrian traffic

No Parking in handicap spaces at anytime.

No stopping or setting up in front of merchants or residents without prior approval

Please see attached 66412 - GUIDELINES.pdf
documents Toluca Lake_August_2019.pdf

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	5 or 10 ton trucks	2		Cast	15
	Catering Truck	1		Crew	60
	Cube Trucks	4		FilmL.A. Monitor(s)	1
	Generator	1		Off-Duty/Retired LAPD Officer(s)	1
	Motor Homes	1		Rec & Park Monitor required	1
	Picture vehicles	1			
	Trailers	2			
	Vans	4			

Filming Activities Atmospheric smoke effects (water based); Camera on sticks; Drive by; Drive ups & away; Driving shots; Driving shots with the flow of traffic; Equipment on property; Equipment on sidewalk only.; Exterior Dialogue; Exterior establishing shots; Exterior models against scenery; Exterior motion without sound; Handheld equipment; Interior Dialogue; Interior models against scenery; Interior motion without sound; Filming exterior shots in driveway, interior shots in kitchen and living room. ;

Jurisdiction Political: Los Angeles City - Council District 04

Police: Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide Page: 563

Grid: B4

Approvals LOS ANGELES CITY POLICE DEPARTMENT
 FILMLA. MONITORS
 LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE

Irene Martinez
 Eric Warczinsky
 Christina Woods

Coordinator Note BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE



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Production Company B REEL FILMS
Insured Company B REEL FILMS
Production Title AMICA Q3

Location Manager Brent Gaffan
Primary Phone Mobile - 310-770-5061
Secondary Phone

ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

Coordinator Note FILMLA MONITOR REQUIRED
8/30
06:00 - 22:00
10500 Kling St, North Hollywood, CA, 91602

Coordinator Note NO PARKING OR LOADING/UNLOADING IN FRONT OF 10425 OR 10419 KLING ST.

Coordinator Note 1 REC & PARKS MONITOR - 2 SHIFTS
05:00 - 21:00

Parking **Base Camp** 11430 Chandler Blvd,
Location Type : North Hollywood, CA,
Other Location 91601

Crew Parking 11430 Chandler Blvd,
Location Type : North Hollywood, CA,
Other Location 91601

Parking Notes

BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

RES #66412

Serving breakfast in the morning at park. Arrival 5am- 9pm

Posting "No Parking" signs S/S KLING STREET., 10500 KLING ST - 200' EAST
S/S KLING STREET., 10500 KLING ST - 200' WEST

*CANCEL ALL S/S POSTING

Approximate Footage County Parking

Log Number 252257

Date(s) 8/30/2019 to 8/30/2019

Time(s) 07:00 to 22:00

Posting "No Parking" signs N/S KLING ST., 10501 KLING ST - EAST 200'
N/S KLING ST., 10501 KLING ST - WEST 200'

Approximate Footage 0 - 300

Log Number 252746

Date(s) 8/30/2019 to 8/30/2019

Time(s) 06:00 to 22:00



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Production Company B REEL FILMS
Insured Company B REEL FILMS
Production Title AMICA Q3

Location Manager Brent Gaffan
 Primary Phone Mobile - 310-770-5061
 Secondary Phone

Location Address 7500 Glenoaks Blvd, Los Angeles, CA, 91504

Location Name WOODBURY UNIVERSITY

Location Type College/University

Film Dates 8/30/2019 - 8/30/2019 07:00 - 22:00 1 day

Open or Closed to the Public Open

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**

*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.

All vehicles must be parked on private property
 Must Maintain 5' Clearance on Sidewalks/Walkways

Must maintain local/emergency access

No cast or crew parking on area streets

No interference with merchant activity.

No interference with vehicular or pedestrian traffic

No Parking in handicap spaces at anytime.

No stopping or setting up in front of merchants or residents without prior approval

Please see attached document 08.03.19, SCHOOL, F155465, F,BC AND P.pdf

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	5 Ton Truck	2		Cast	15
	Cast/Crew vehicles	60		Crew	65
	Cube Trucks	4		Extras	30
	Generator	1		Spot	1
	Motor Homes	1		Check	
	Picture vehicles	1			
	Portable restrooms	1			
	Trailers	2			
	Vans	4			

Filming Activities Camera on sticks; Equipment on property; Exterior Dialogue; Exterior establishing shots; Exterior models against scenery; Exterior motion without sound; Handheld equipment; Graduation Scene; Building stage in the quad area of location. ;

Jurisdiction Political: Los Angeles City - Council District 04

Police: Los Angeles Police Department

Fire: Los Angeles City

Approvals LOS ANGELES CITY POLICE DEPARTMENT

Irene Martinez

Coordinator Note BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

Coordinator Note LAFD SPOT CHECK APPROVED FOR FILMING, BASE CAMP AND CREW PARKING PER INSP HUDSON.

**Summary Information****Location**

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Insured Company B REEL FILMS
Production Title AMICA Q3

Location Manager Brent Gaffan
Primary Phone Mobile - 310-770-5061
Secondary Phone

Parking**Base Camp**

Location Type : Filming Location

Parking Notes

BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

Crew Parking

Location Type : Filming Location

NOT FOR RELEASE



PARK FILM OFFICE

City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

North Hollywood Overflow Lot Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- Ok to Crew Park, Base-camp and Cater in the North Hollywood Overflow Parking lot on 08/30/2019 (see plot plan).
- Ok to park 55 crew cars, 1 motorhome and 2 catering trucks in the overflow parking lot.
- Not approved to park in the Handicap Stalls or in the Staff Parking lot.
- Not approved to film on-site.
- Ok to set up catering with pop-up tents, chairs and tables.
- Not approved to alter the landscape.
- Ok to have a generator with an UFSO on-site.
- Fire extinguisher required for generators on site.
- Use of City utilities (water and electricity) is \$75 per use, per day. **The company will be invoiced by the Park Film Office once filming is complete.**
- Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- No simulated sex allowed on Park property.
- No nudity allowed on Park property.
- **Film permits do not provide exclusive use of a park or recreation area and includes the use of parking lots.**
- **Notifications signs must be posted at least 24-48 hours prior to filming as a courtesy for the public when requesting a playground area, basketball courts, soccer fields or baseball fields.**
- **Parking must be open and available for public use designated with proper signage by production.**

- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permittee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permittee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- No Smoking unless in designated area.
- No smoking on trails.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permittee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-155465-B

**B REEL FILMS – AMICA Q3
(NORTH HOLLYWOOD OVERFLOW LOT)**

SPECIAL FILMING CONDITIONS TOLUCA LAKE COMMUNITY

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

These Special Filming Conditions apply to the area bounded by: Cahuenga Boulevard., Camarillo Street, the Burbank city boundary and the Los Angeles River. **Affected residents must be notified at least two (2) days in advance of the first day of filming or the first day of any substantial set preparation.** *Permit requests must be submitted at least three (3) days in advance.*

- **FilmL.A., Inc. will evaluate all requests for permits in this area using the following criteria:** Frequency of filming per block near the requested location and parking areas – Duration and frequency of recent filming – Proximity of concurrent filming activities – Historical use – Recent problems or complaints – Number of filming days requested – Company size – Proposed activities (effects, excessive noise, cranes, etc.) – any other criteria that may be relevant to the specific situation. ***NO PERMITS FOR THIS AREA SHOULD BE ASSUMED TO BE AVAILABLE WITHOUT THE ABOVE REVIEW.***
- **Filming in the Toluca Lake Community requires that notification be given to the representatives of the Toluca Lake Homeowners' Association.** *The current contacts are Richard Bogy (323) 877-0604 rbogy@bogycompany.com and Brian Folb, brianfolb@hotmail.com*
- **Weekend and holiday filming is generally prohibited, unless approved by the Permit Authority.**
- **The standard residential requirement prohibiting arrival before 7:00 a.m. and departure after 10:00 p.m., Monday through Friday, must be strictly adhered to.** An extension of the standard filming hours requires that affected residents be surveyed to identify neighborhood concerns and the approved hours and days but must be specifically indicated on the permit.
- **Sidewalks must be kept clear at all times.**
- **Craft services, catering trucks, food preparation tables and dining tables are prohibited on sidewalks or parkways and must be out of public view.**
- **Generator(s) with the proper noise shield shall only be parked in front of the location house, or in front of houses that have approved this activity.**
- **Cast and crew must be bused or shuttled to all Toluca Lake residential filming locations.** Only vehicles authorized by the film permit may be parked on the street where filming is to take place. Personal cars are not to be parked on residential streets in the Toluca Lake area.
- **Production vehicle parking will be limited to one side of the street at all times.**
- **Vehicle and/or pedestrian traffic can be halted for periods up to 90 seconds under the authority of the Permit Authority.** Longer periods require the concurrence of FilmL.A.
- Production companies must attach copies of these Special Conditions to their call sheets when working in Toluca Lake.
- Cast and crew shall be informed of the provisions of the **Filmmakers' Code of Professional Responsibility.**

Filmora Inc.



LOS ANGELES FIRE DEPARTMENT
Bureau of Fire Prevention & Public Safety
FILM UNIT
200 N. Main Street, Suite 1710
Los Angeles, CA 90012
(213) 978-3670

Permit #F00155465-B
Date of Application

8/28/19

Email questionnaire to: lafdilm@lacity.org at least 48 hours prior to any proposed activity

Subject line of the email shall be formatted as follows: SCHOOL/CHURCH [1st Date of Activity] [FilmLA #] [Street Address]
EXAMPLE: School/Church 10/21/15 (FilmLA# FA00123456) 200 N Main St

LAFD FILM UNIT - SCHOOLS & CHURCHES
Filming/Basecamp/Parking Pre-Approval Questionnaire

FACILITY INFORMATION

Facility Name: *	Facility Contact Name: *	SCHOOL	CHURCH	
Woodbury University	Sarah Tracy	☒	☐	
Facility Address: *	Facility Contact Phone #: *	OPEN to Public	CLOSED to Public	
7500 Glenoaks Blvd, LA 91504	(818)394-3362	☐	☒	
Facility Activity(ies) Happening During Production Activity(ies) (check all that apply)	After School Program	Day Care	Sports Program	Summer Program
	☐	☐	☐	☐

BE ADVISED: All film crew members are required to wear visible ID at all times while on campus. Any crew member found in any unauthorized area will result in the cessation of filming and that person will be removed from campus.

*Required

PRODUCTION COMPANY INFORMATION

Production Title: *	Production Contact: *	FilmLA Permit #: *
Amica Q3	Brent Gaffan	F00155465
Production Company Name: *	Production Contact Mobile Phone #: *	FilmLA Coordinator: *
B Reel Films	(310) 770-5061	Kristin Webber

*Required

PRODUCTION COMPANY ACTIVITY

☒ FILMING (check box if applicable)						
Prep Date(s):		Film Date(s) & Time(s):		Strike Date(s):		
		8/30/19 7am-10pm				
# of Cast: 15	# of Crew: 60	# of Extras: 30	# of Generators: 1	Drone: Y ☐ N ☒	Special Effects (e.g. smoke, including Water-based, open flames, etc.) Y ☐ N ☒	Will Fire Alarm System Be Bypassed?: Y ☐ N ☒
Location(s) of Activity (areas or buildings) *INCLUDE A MAP or drawing showing where production activity will take place.						
Filming Exterior shots in Quad area of University.						
Summary of Scene						
Exterior dialogue, models against scenery shots of talents/extras re-creating a college graduation setting. Art department will build a 24 X 16 stage 40 inches high stage to be incorporated in the filming.						
☒ BASECAMP (check box if applicable)						
Basecamp Date(s)		Additional information *INCLUDE A MAP or drawing showing where production activity will take place.				
8/30/19		(2) 5 ton trucks, (4) cubes, 1 motorhome, 4 vans, 1 caterer, 2 trailers				
☒ PARKING (check box if applicable)						
Parking Date(s)		Vehicles (Number, Size & Type) *INCLUDE A MAP or drawing showing where vehicles will land.				
8/30/19		80 spaces				

LAFD USE ONLY

INSPECTOR NAME	HUDSON	SPOT CHECK	☒ XX	UFSO REQUIRED	☐
Notes:					
NO IMPACT					

- Please note that by submitting this form for review, you agree to the above conditions and accept the responsibility of ensuring that all life/safety requirements will be followed. ANY ALTERATIONS, MODIFICATIONS AND/OR CHANGES IN STATED CONDITIONS ARE SUBJECT TO THE SAFETY OFFICER'S APPROVAL.
- All pages of this document must be onsite and available for review by the Fire Inspector upon request. Failure to comply may result in the assignment of a UFSO if location is not in compliance with the fire requirements for use of the facility as stated in this document.

A. Email questionnaire to:

1. lafdfilm@lacity.org
2. FilmLA Coordinator

B. Subject line of the email SHALL BE FORMATTED as follows: School/Church [1st Date of Activity] [FilmLA #] [Street Address]

*** EXAMPLE: School/Church 10/21/15 (FilmLA# FA00123456) 200 N Main St ***

FAILURE TO FOLLOW THE ABOVE PROTOCOL MAY RESULT IN DELAYED APPROVAL AND/OR THE ASSIGNMENT OF A UFSO.

**APPROVAL OF FILMING OR PRODUCTION ACTIVITY LOCATION(S)
SHALL BE CONTINGENT UPON THE AREA(S) MEETING THE FOLLOWING CRITERIA:**

- **ACCESS:** Fire Department access shall be maintained into the school yards, buildings, sprinkler inlets, sprinkler shutoffs and hydrants. Trucks associated with production activity shall be parked properly and as close as possible to the filming locations or production activity areas. (LAMC 57.503, 57.509.3, 57.903.3.9)
- **CABLES:** Cables shall be matted, flown or positioned so as not to obstruct any exit passageway. (CCR Title 19, Sec 3.11; LAMC 57.4701.4)
- **CREW IDENTIFICATION:** *All film crew members are required to wear visible ID at all times while on campus.* Any crew member found in any unauthorized area will result in the cessation of filming and that person will be removed from campus.
- **EXITING (Students / Crew):** Exiting of students and film crews shall not be co-mingled. Exits designated for students shall be for their exclusive use, no exceptions.
- **FIRE ALARM ACTIVATION:** Anytime the school fire alarm is activated, all members of the film company shall participate in the evacuation. (CCR Title 19, Sec. 3.10; LAMC 57.401.9)
- **HALLWAYS:** Corridors, hallways, stairways, exits and fire protection equipment shall be maintained unobstructed at all times. (CCR Title 19, Sec 3.11; LAMC 57.1030.3.1, 57.4701.4)
- **PRODUCTION ACTIVITY:** Filming or production activity shall be confined to areas remote from students or children (i.e. in a separate building, vacant wing, separate floors, etc.) Production activity shall include, but not be limited to, filming, base camp use, parking, load-in, and strike.
- **STORAGE:** Storage is not allowed in hallways. All equipment not in use shall be stored in vacant rooms. Equipment on "stand-by" in any corridor is prohibited unless specifically approved by the Fire Department (CCR Title 19, Sec. 3.11; LAMC 57.4701.4)
- **NO OVERCROWDING:** The overcrowding of any room is prohibited unless specifically approved by the Fire Department. (LAMC 57.107.5)
- **NO SMOKING:** Smoking is prohibited at any time while on school grounds or inside any school building. (CCR Title 19, Sec. 3.32; LAMC 57.310)
- **NO SPRINKLER TAMPERING:** Attaching lights or other items to sprinkler piping is prohibited. The blocking or covering of any sprinkler head is prohibited. (LAMC 57.903.3.9, 57.903.3.10)

The above list does not cover all code sections that would be applicable to schools, and does not abrogate the authority or responsibility of the Fire Safety Officer assigned to all school and/or church filming locations, or production activity areas.